

**BRIAR CREEK TOWNSHIP BOARD OF SUPERVISORS
COMBINED SUPERVISOR WORK SESSION MEETING
HELD ON AUGUST 4, 2025 – 6:00 PM
AT 150 MUNICIPAL ROAD, BERWICK PA 18603**

MEETING CALLED TO ORDER by **CHAIRMAN FISHER** at 6:00 PM

PLEDGE OF ALLEGIANCE

PRESENT:	CRAIG FISHER	[x]	THOMAS FRACE	[x]
	MAX SITLER	[x]	SHANNON JOHNSON	[x]
	JOHN GALLAGHER	[]	SLADE RAUCH	[x]
	DAN SARGE	[x]	KRISTEN CUNNINGTON	[x]
	TODD HELLER	[x]	LARRY FRACE	[x]
	ATTY. BARRY LEWIS	[]	ABAGAIL SMITH	[x]

RESIDENTS: Kunal Patel, Channele Patel, Victoria Woodward, Gerald Remaley, John Snyder, Jim Whitenight, Joe Maley, LeeAnn Fowler, Elmer Fowler, Dean Youlls Jr., Gordon Bilby, Shawn Bilby, Jim Long, Carol Felix, Joan Guinther, Barb Kreischer

ANNOUNCEMENTS: An Emergency Meeting was held on 14 July 2025 at 2:17 PM to declare a State of Emergency Due to Flash Flooding. Those present were Briar Creek Township Supervisors Craig Fisher, Max Sitler & Todd Heller & Township Manager Thomas Frace. The meeting was adjourned at 2:25 PM.

PUBLIC COMMENT – We will now open the meeting to public comment. We ask that you stand and present your name. No inappropriate language will be tolerated. Limited to 5 minutes.

AGENDA SPEAKERS:

- 1) Elmer Fowler 7th Avenue Water Issues
- 2) Kunal & Channele Patel voiced concerns regarding poor maintenance and water drainage issues between them and the neighbor's home Shawn Bilby in Briar Crest
- 3) Jim Whitenight voiced concerns about water on Foundryville Road
- 4) Carol Felix is questioning why the increase in the Sewer Bill without notice. She also voiced concerns about the potholes on 6th Avenue.
- 5) Jim Long from Briar Creek Borough stated the Borough is willing to work with the Township to resolve Briar Crest water drainage issues.

OFFICIAL ACTION ITEMS

A) APPROVALS

- i. Approval of the Payment of the bills for July 2025 in the amount of \$ 133,070.34 check numbers 5226 through 5260 and Electronic Payments for July.
- ii. Motion to Approve by: M. Sitler Seconded by: D. Sarge
Y/ N: T. Heller Y/ N: C. Fisher Y / N: _____
- iii. Approval of July 7, 2025, Combined Supervisors Meeting & Work Session
Motion to Approve by: M. Sitler Seconded by: D. Sarge
Y/ N: T. Heller Y/ N: C. Fisher Y / N: _____
- iv. Approval of the Department Monthly Reports for July 2025, including:

- (a) Planning Commission Report.
- (b) Zoning & Codes Report.
- (c) Maintenance Department Report.
- (d) Fire Company Report.
- (e) Police Report.
- (f) Treasurer's Reports.
- (g) Sewage Enforcement Report.
- (h) Correspondence Report.

Does any Member wish to have any item(s) to remove for further discussion prior to voting on the reports listed?

Motion to Approve by: T. Heller Seconded by: D. Sarge
☒ Y / N: M. Sitler ☒ Y / N: C. Fisher Y / N: _____

v. Approval of the BAJSA Report July 2025

Motion to Approve by: D. Sarge Seconded by: M. Sitler
☒ Y / N: C. Fisher Y / N: _____ Y / N: _____

*Note – Supervisor Todd Heller abstained from this vote due to his employment w/BAJSA

B) ZOING & CODES DISCUSSION SESSION

Chair: Is there any further discussion or public comment for Zoning and Codes?

C) MAINTENANCE DISCUSSION SESSION

(i) **Road Master Rauch** -

Chair: Is there any further discussion or public comment for the Road Department?

D) POLICE DISCUSSION SESSION

(i) **Chief Cunningham** - Re-sign the amended Cooperative Police Emergency Services Agreement

Chair: Is there any further discussion or public comment for the Police Department?

E) ON GOING BUSINESS

*At the July 7th, 2025, Meeting **Per Solicitor Barry Lewis:** The question discussed is on deciding whether you may vote or not is "Do you or any member of your family benefit in a pecuniary manner from the vote?" The law states a vote requires a majority of those eligible to vote. **PSATS** stated the vote requires a majority of the board not a majority of the quorum. As a result, the items below new votes.*

- (i) Resolution 9 of 2025 – Approving the Application of South Centre Township to join the Berwick Area Joint Sewer Authority.

Motion to Approve by: M. Sitler Seconded by: D. Sarge
☒ Y / N: C. Fisher Y / N: _____ Y / N: _____

*Note – Supervisor Todd Heller abstained from this vote due to his employment w/BAJSA

- (ii) Approval of the BAJSA Report June 2025

M. Sitler

D. Sarge

Motion to Approve by: _____ Seconded by: _____

☒ Y N: C. Fisher Y / N: _____ Y / N: _____

*Note – Supervisor Todd Heller abstained from this vote due to his employment w/BAJSA

F) NEW BUSINESS

(i) Discussion on possible Eagle Scout Project for Briar Creek Township – Kunal Patel offered suggestions for the local baseball fields where he is directly linked if options were needed.

(ii) Foundryville Rd. Creek rehab and DEP permit for creek restoration. Dredging efforts possibly with Penn DOT and Township discussion.

Motion to Approve by: D. Sarge Seconded by: T. Heller
☒ Y N: C. Fisher ☒ Y N: M. Sitler Y / N: _____

G) GOOD OF THE ORDER

(i) The KI tablet distribution events are part of emergency preparedness planning and are only to be used in the unlikely event of a radiological release from a nuclear power plant. The Pennsylvania Department of Health (<https://www.pa.gov/agencies/health>) is coordinating the statewide distribution of free potassium iodide tablets on Aug. 14 for all residents who live, work, or study within 10 miles of the four active nuclear power plants in the commonwealth.

Susquehanna Steam Electric Station

Berwick City Hall 1800 N. Market St. Berwick, PA 18603 Times: 2-7 p.m.

H) ADJOURNMENT at 7:25 P.M.

Motion to Adjourn by: D. Sarge Seconded by: T. Heller
☒ Y N: M. Sitler ☒ Y N: C. Fisher Y / N: _____