

**BRIAR CREEK TOWNSHIP BOARD OF SUPERVISORS  
COMBINED SUPERVISOR WORK SESSION MEETING  
HELD ON JULY 7, 2025 – 6:00 PM  
AT 150 MUNICIPAL ROAD, BERWICK PA 18603**

**MEETING CALLED TO ORDER** by **CHAIRMAN FISHER** at 6:00 PM

**PLEDGE OF ALLEGIANCE**

<b>PRESENT:</b>	CRAIG FISHER	[X]	THOMAS FRACE	[X]
	MAX SITLER	[--]	SHANNON JOHNSON	[X]
	JOHN GALLAGHER	[--]	SLADE RAUCH	[X]
	DAN SARGE	[X]	KRISTEN CUNNINGTON	[X]
	TODD HELLER	[X]	LARRY FRACE	[X]
	ATTY. BARRY LEWIS	[X]	ABAGAIL SMITH	[X]

**RESIDENTS:** John Snyder, Angela Yost

**ANNOUNCEMENTS:**

**PUBLIC COMMENT** – We will now open the meeting to public comment. We ask that you stand and present your name. No inappropriate language will be tolerated. Limited to 5 minutes.

**AGENDA SPEAKERS:**

- 1) Bill & Laura Morey – Storage Units – Questions regarding exemption on SALDO & Land Development
- 2) Angela Yost – Neighbor Nuisance
- 3) John Snyder – Tree blocking view of Kachinka Hollow Road

**OFFICIAL ACTION ITEMS**

**A) APPROVALS**

- i. Approval of the Payment of the bills for June 2025 in the amount of \$59,733.82 check numbers 5205 through 5223 and Electronic Payments for June.

Motion to Approve by: T. Heller Seconded by: D. Sarge  
☒ Y / N C. Fisher Y / N \_\_\_\_\_ Y / N \_\_\_\_\_

- ii. Approval of June 2, 2025, Combined Supervisors Meeting & Work Session

Motion to Approve by: D. Sarge Seconded by: T. Heller  
☒ Y / N: C. Fisher Y / N: \_\_\_\_\_ Y / N: \_\_\_\_\_

- iii. Approval of June 16, 2025, Continued Combined Supervisors Meeting & Work Session from June 2, 2025.

Motion to Approve by: D. Sarge Seconded by: T. Heller  
☒ Y / N: C. Fisher Y / N: \_\_\_\_\_ Y / N: \_\_\_\_\_

- iv. Approval of the Department Monthly Reports for June 2025, including:

- (a) Planning Commission Report.
- (b) Zoning & Codes Report.
- (c) Maintenance Department Report.
- (d) Fire Company Report.



☒ Y / N C. Fisher Y / N \_\_\_\_\_ Y / N \_\_\_\_\_

(ii) Resolution 8 of 2025 - DCED Multimodal Transportation Fund for the Yost Hollow Road Bridges Replacement Project

Motion to Approve by: D. Sarge Seconded by: T. Heller

☒ Y / N C. Fisher Y / N \_\_\_\_\_ Y / N \_\_\_\_\_

(iii) Resolution 9 of 2025 – Approving the Application of South Centre Township to join the Berwick Area Joint Sewer Authority.

Motion to Approve by: C. Fisher Seconded by: D. Sarge

Y / N \_\_\_\_\_ Y / N \_\_\_\_\_ Y / N \_\_\_\_\_

\*Note – Supervisor Todd Heller abstained from this vote due to his employment w/BAJSA

(iv) PMRS Adoption Agreement Amendment

Motion to Approve by: D. Sarge Seconded by: T. Heller

☒ Y / N C. Fisher Y / N \_\_\_\_\_ Y / N \_\_\_\_\_

## **G) CORRESPONDENCE**

(i) See Report

## **H) GOOD OF THE ORDER**

(i) Shannon is interested in taking the Virtual Payroll with QuickBooks on August 19<sup>th</sup>. The cost is \$55.00

Motion to Approve by: T. Heller Seconded by: D. Sarge

☒ Y / N C. Fisher Y / N \_\_\_\_\_ Y / N \_\_\_\_\_

(ii) Discussion on potential Ordinance

(iii) Money Transfers / Interest Statements

Our minutes in the past year may have confused our original intent as for changing banks so for clarity purposes we feel the banks should be looking for our best interests. Not the other way around. We should be holding vendors accountable to being good vendors and letting them know we are watching. A good vendor stays competitive with the building next door to them. The new strategy is the Board of Supervisors gave S. Johnson and T. Frace the freedom to utilize both local banks (First Keystone Community Bank and Journey Bank) based on what makes the most economic sense at any given point and time.

(iv) Please keep Supervisor J. Gallagher in your thoughts and prayers as he is recovering from surgery.

(v) Solicitor Barry Lewis announced his retirement at the end of October 2025.

## **I) ADJOURNMENT 19:40 hrs.**

Motion to Adjourn by: D. Sarge Seconded by: T. Heller

☒ Y / N: C. Fisher Y / N: \_\_\_\_\_ Y / N: \_\_\_\_\_