

BRIAR CREEK TOWNSHIP SUPERVISORS

Work Session

May 9, 2022 @ 7:00 P.M.

Briar Creek Township Municipal Building, 150 Municipal Rd., Berwick, PA 18603, Columbia County, PA

The Work Session of the Supervisors of Briar Creek Township, Columbia County, PA was held at the Township Municipal Building on May 9, 2022. Present were the following: Supervisors C. Fisher, C. Hess, G. Naus, M. Sitler, Secretary/Treasurer M. DeStefano, Road Master T. Albertson, and Solicitor R. Davidson.

AGENDA & MEETING MINUTES

- Chairman M. Sitler called the meeting to order at 7:00 PM.
- Pledge of Allegiance was completed by all present.
- Announcement – Executive Session: M. Sitler announced that the Supervisors had an Executive Session following the 02MAY2022 Supervisors Meeting to discuss employee matters. It was entered into at 8:18 PM. A motion to leave the executive session at 8:32 PM was made by C. Fisher and seconded by G. Naus; and a motion to re-enter the Supervisors Meeting was made at 8:33 PM by C. Fisher and seconded by C. Hess; both motions passed 5-0. A motion was made by T. Prutzman to adjourn the meeting at 8:34 PM, which was seconded by C. Fisher. Motion passed 5-0.
- Public Participation – None
- Pass the minutes from the following meetings:
 - 04APR2022 Supervisors Meeting
 - 02MAY2022 Supervisors Meeting
 - A motion to approve both these minutes was made by C. Hess and seconded by G. Naus. Motion passed 4-0.
- Solicitor
 - Mobile Home Park (MHP) Ordinance Amendment – Status & Draft Document: R. Davidson previously met with the BCT Planning Commission before this meeting about the BCT MPH zoning & ordinance. He shared that the township's current Zoning Ordinance is limited with respect to MHPs. The Supervisors and Solicitor discussed licensing, criteria, compliance, violations, etc. R. Davidson reviewed options and recommendations with the Supervisors for amending the Township's MHP Ordinance. He recommended that the BCT Supervisors, Planning Commission, and Zoning/Codes Officer review the various township MHP ordinances he shared at the meeting to help develop a MHP amendment that fits the needs of BCT.
 - Solar Discussion – R. Davidson provided a draft solar amendment for the township, which was discussed. He indicated that this draft was similar to the one recently developed by Orange Township. The BCT Supervisors, Planning Commission, and Zoning/Codes Officer will review the draft solar ordinance provided.
- Ongoing Business
 - Maset/Kinney Lien – Mutual Release and Settlement Agreement: The Supervisors reviewed this document and agreed to proceed. A motion to send to M. Maset the Mutual Release and Settlement Agreement relating to the Kinney property at 1024 Sixth Avenue was made by C. Hess and seconded by C. Fisher; motion passed 4-0.
 - Dump Truck: Inspection Update, Lease Documents & Solicitor Review, Insurance, Initial Payment
 - Inspection Update – T. Albertson and S. Rauch completed an inspection of the new dump truck on 03MAY2022 at Bradco. A hydraulic part is pending. The dump truck is slated to be displayed at the West Branch COG Equipment Show & Training Day being held at the Lycoming County Fairgrounds on 18MAY2022. T. Albertson stated that the if the dump truck is completely ready by 18MAY2022, following the show, it would be pre-inspected by Ecks Freightliner and then delivered to the Township.
 - Insurance – M. DeStefano reported that the annual premium received from Kilmer for the

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new dump truck is \$1789.00, which will be prorated contingent upon the receipt date of the vehicle.

- The Real Lease documents are with the Solicitor for review, including the opinion of counsel letter to be generated.
 - The \$50,000.00 initial payment due upon delivery will be split as follows as previously discussed last year: \$25,000 from the Liquid Fuels Fund and \$25,000 from the General Fund.
 - 1994 GMC Dump Truck – removal from insurance: T. Albertson had previously indicated that this could be removed from the insurance policy. The Solicitor recommended to retain the insurance until it is sold. The Supervisors agreed to retain the insurance currently and will re-evaluate coverage once the Township has possession of the new dump truck.
 - Update on Boom Mower – M. Sitler inquired and T. Albertson confirmed it was sold for scrap metal. Amount received was \$483.00.
- New Business – None
 - For the good of the order – None
 - Adjournment – A motion to adjourn the Work Session at 8:00 PM was made by C. Hess and seconded by C. Fisher. Motion passed 4-0.

Respectfully,
Michelle DeStefano
Secretary/Treasurer